

### General Terms + Conditions

1. A deposit is required to secure our services. Your function is not confirmed until this is received.
2. Payment is due on receipt of invoice.
3. Confirmed numbers & diets are due 1 week prior to your event date. After this time, only an increase in numbers will be accepted.
4. Due to the effects of the pandemic on the hospitality industry, if your guest numbers decrease to 15% of the initial quoted numbers:
  - a. we reserve the right to requote,
  - b. if we do not requote: 15% of the initial quoted numbers is the minimum charge. Eg: 100 less 15% = 85. 85 pax will be the min charge.
5. The final Invoice, with any staffing adjustments & outstanding GST, will be emailed after your celebration.
6. If you cancel your booking, an administration fee of 30% + GST is retained.
7. Payment confirms acceptance of these Terms & Conditions.

**Note:** We are closed Mondays and all Public Holidays

### Minimum Spend (plus GST)

#### March - September

Tuesday to Thursday	\$3,000
Friday + Saturday	\$5,000
Sunday	\$8,000

#### October - February

Tuesday to Thursday	\$5,000
Friday + Saturday	\$8,000
Sunday	\$10,000

Peter Ford Catering reserves the right to change these terms and conditions at any time without prior notice. In the event that any changes are made, the revised terms and conditions shall be posted on our website immediately.